

Fostering Online Discussion with Piazza

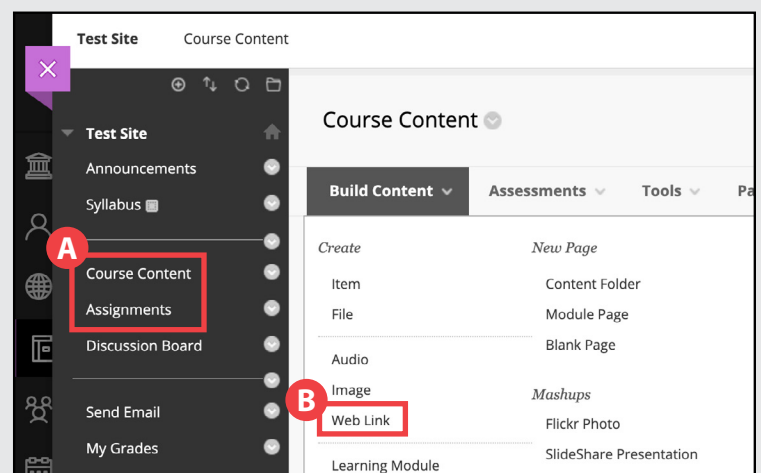
Piazza is an online platform that facilitates interaction among students. Piazza is designed to connect students, TAs, and professors so every student can get the help they need when they need it.

1. Get Started

- A. Navigate to your course list at <https://uic.blackboard.com/>
- B. Click on the course you want to use Piazza in.

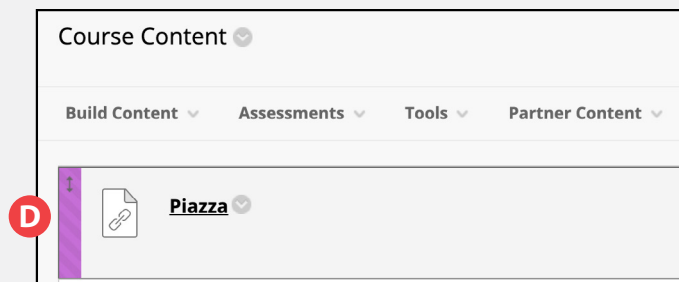
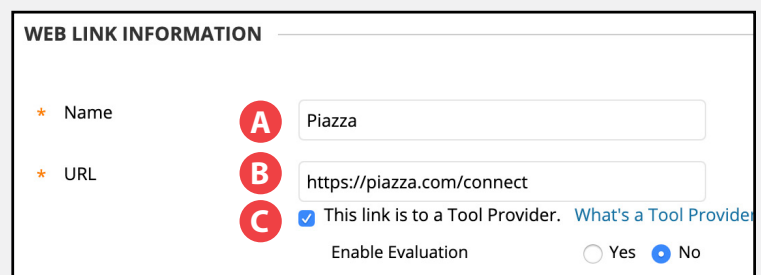
2. Create a Web Link

- A. From your course menu, click on **Course Materials** or **Assignments**.
- B. Hover on **Build Content** and select **Web Link** to add the link.



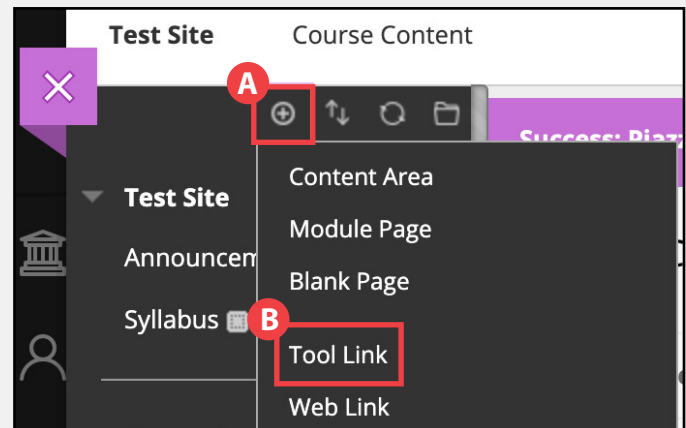
3. Build Content

- A. Enter a name for the link, such as Piazza.
- B. Enter this URL: <https://piazza.com/connect>
- C. Check the box that says **“This link is to a Tool Provider,”** and click **Submit** at the bottom of the page
- D. A Piazza link will be in the content folder.



4. Adding Piazza to the Course Menu

- A. Choose **Course Link** from the + menu at the top of the course menu.
- B. Select **Tool Link**.
- C. Enter a name for the link, such as Piazza.
- D. Set Type to **Piazza**.
- E. Check the box that says **"Available to Users"**.
- F. Click **Submit**.



A screenshot of the 'Add Tool Link' form. The form has the following fields:

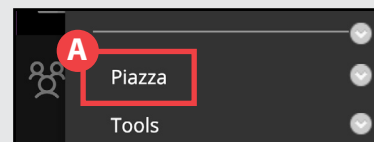
- Name:** A text input field containing 'Piazza'. A red box labeled 'C' highlights this field.
- Type:** A dropdown menu with 'Piazza' selected. A red box labeled 'D' highlights this field.
- Available to Users:** A checkbox that is checked. A red box labeled 'E' highlights this checkbox.

 At the bottom right of the form, there are two buttons: 'Cancel' and 'Submit'. A red box labeled 'F' highlights the 'Submit' button.

5. Create a Piazza

- A. Click the **Piazza link** in your course menu to create a Piazza for your class discussions.
- B. Create a Piazza account if you do not already have one.
- C. Link your class to Piazza.

Note: Students will not be able to access Piazza until you complete this step.



A screenshot of the 'Create Piazza Account' form. The form has the following fields:

- Your Email:** A text input field containing 'janedoe@uic.edu'. A red box labeled 'B' highlights this field.
- Your Name:** A text input field containing 'Jane Doe'.
- Your Role:** A dropdown menu with 'Instructor' selected.

A screenshot of the 'Create your class on Piazza' form. The form has the following fields:

- Class Name:** A text input field containing 'Test Site'. A red box labeled 'C' highlights this field.
- Class Number:** A text input field containing 'SITE.CONT.MMILL 48.1'.
- Estimated Enrollment:** A text input field.
- Term:** A dropdown menu with 'Spring 2020' selected.

 At the bottom of the form, there is a button labeled 'Create New Piazza Class'.